

Hyperwallet Transfer Instructions

Creating your Hyperwallet Payout

1. Log into your business portal and find the grey tab that says "Compensation."
2. Click on the "Compensation" tab and then click on "Commission Payout Methods."
3. Click "Add Payout Method" in the top right corner of the screen.
4. Click "Hyperwallet" under Payout Method and name the payout method depending on what deposit system you are using EX: 'Venmo' or 'Paypal'.
5. Click "Make this method Active" and press the pink "Save" button on the bottom right corner of the screen.
6. Then click on the pink "Manage" button next to your Hyperwallet payout method. You will then select your transfer method and fill out the relevant information. Please make sure that all of this information is accurate, Beauty Society is not liable for any deposits made to the wrong account.
7. Be sure to click "Submit" once you fill out your transfer method information

Requesting Withdrawal Amount

8. Once the above is complete, please click on the grey tab labeled "Business Bank & Rewards" here is where you can request your Hyperwallet transfers each week.
9. To request a transfer, click on the pink "Withdraw Funds" box.
10. Click on your Hyperwallet payout method and insert your amount you would like to withdraw. The minimum amount to withdraw is \$25 and the max amount is however much you have in your business bank.
11. Once this is completed click "Withdraw Funds" and your withdrawal request will process after 9 AM PST on the following Wednesday.
12. You can view your withdrawal amount in the "Pending On Demand Withdrawals" section of your business bank.